

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**APRIL 11**

**25**

The special meeting scheduled by the Board of Trustees of Turtlecreek Township to discuss Fire Personnel Employment, held on April 11, 2025 at 8:00 a.m. with the following persons present:

TRUSTEES: Dan Jones, Jonathan Sams and Spencer Cropper  
FISCAL OFFICER: Amanda Childers  
GUEST: Tammy Boggs, Mike Jameson and Jen Patterson

Mr. Jones opened the special meeting at 8:00 a.m. leading the Pledge of Allegiance.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Fire Personnel Employment pursuant to ORC 121.22 (G) (1) at 8:01 a.m. The motion was seconded by Mr. Cropper and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. Cropper “YEA” the executive session was entered.

By motion of Mr. Cropper that the Board of Trustees adjourns out of executive session and returns to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. Cropper “YEA” the Board returned to regular session at 08:51 a.m.

A discussion was held regarding the resignation of Charles Rielage and the approval of the resignation agreement effective April 4, 2025. Mr. Cropper made a motion, seconded by Mr. Sams to approve the Resignation Agreement and Release with Charles Rielage III effective April 4, 2025. All voiced a “YEA” vote and the motion passed with **Resolution 25-04-01**. (A copy of the resolution will be included in the minutes.)

A discussion was held regarding the need to fill the position of Assistant Fire and EMS Chief. The Board and Chief Jameson recommended that Jon Paul Campbell be hired as the Assistant Fire and EMS Chief effective April 5, 2025. Chief Campbell will have an annual salary of \$103,000.00. Mr. Sams made a motion, seconded by Mr. Cropper to approve the resolution as stated above. All voiced a “YEA” vote and the motion passed with **Resolution 25-04-02**. (A copy of the resolution will be included in the minutes.)

Jen Patterson, Economic Development Director, updated the Board on mixed use development and senior living zoning in Turtlecreek Township as discussed in the west side focus area study.

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Cropper. All present voiced a “YEA” vote and the motion was passed.

The next regular meeting is scheduled for April 14, 2025 at 7:00 p.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 25-04-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**A RESOLUTION ACCEPTING RESIGNATION OF CHARLES RIELAGE III  
AND APPROVING THE RESIGNATION AGREEMENT WITH CHARLES RIELAGE III**

**WHEREAS**, the Township previously employed Charles Rielage III to serve as the Assistant Fire and EMS Chief within the Turtlecreek Township Fire Department;

**WHEREAS**, effective April 4, 2025, Mr. Rielage resigned his position with the Turtlecreek Township Fire Department; and,

**WHEREAS**, the Township and Mr. Rielage desire to document Mr. Rielage’s resignation through a Resignation Agreement and Release; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they hereby approve the Resignation Agreement and Release with Charles Rielage III.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of April, 2025.

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 25-04-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE JON PAUL CAMPBELL  
EFFECTIVE APRIL 5, 2025 AS THE ASSISTANT FIRE AND EMS CHIEF**

**WHEREAS**, the position of Assistant Fire and EMS Chief is vacant within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Board of Trustees and Fire Chief of Turtlecreek Township have recommended that Jon Paul Campbell be hired as the Assistant Fire and EMS Chief effective April 5, 2025; and

**WHEREAS**, the annual salary will be \$103,000.00 with a work schedule of Monday-Friday: 40-hour work week; and

**WHEREAS**, job duties as defined in the Assistant Fire and EMS Chief job description as well as the duties and responsibilities assigned by the Township Administrator with a one (1) year probationary period; and

**WHEREAS**, Turtlecreek Township Personnel Policy Manual will be applicable for all other areas of employment and The Assistant Fire and EMS Chief is on call 24/7/365 and will routinely be required to respond to emergencies as well as attend meetings and other related events during what is considered off duty hours. The Assistant Fire and EMS Chief will have some flexibility in his work schedule; however, it must be approved by the Township Administrator.

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Jon Paul Campbell for the position of Assistant Fire and EMS Chief.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Cropper. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of April, 2025

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

END OF MINUTES.